



Paraprofessional Board of Directors

Marla Rasmussen, President

Celina Austin, Vice President

Davina Diaz, Treasurer

Scott Jetton, Secretary

Herminia Helms

Bruce Jackson

Paraprofessional Board Meeting  
Minutes  
12.8.2021  
Called to order: 4:30

1. Approval of Agenda Marla Rasmussen
  - Motion to approve: Celina Austin
  - Second motion: Herminia Helms
2. Approval of Minutes Davina Diaz
  - Motion to approve: Marla Rasmussen
  - Second motion: Herminia Helms
  - Upon approval, minutes will be sent to Tim to be posted on SEA website (Marla)
  - Scott will send updated department meeting date of February 16th to Tim
3. Budget Davina Diaz
  - BOD to sign stipend forms to turn in for December budget (W-9 forms)
  - Gift card orders - 5k more for department meeting incentives
4. Committee Reports:
  - PD Mini Helms and Davina Diaz
    - Mini Helms confirmed that PD bank for SEA website has been updated.  
Will be sent to Tim.
    - PD committee is seeking additional people to support the committee
    - Bruce Jackson will join the PD committee
  - By-Laws Celina Austin and Micheal Melonson
    - Working on setting a date and making it stick to meet

- Align paraprofessional bylaws with the current SEA bylaws
- Additional items to add to bylaws - AR information & how stipends are distributed

## 5. Black Lives Matter: Year of Purpose

Bruce Jackson

- Carry over the planned presentation from November to the December meeting
- Seek clarification on turning the BLM at schools presentations into Clock Hours

## 6. Planning for Dept Meeting:

- Evaluation:
  - Unintentionally missed during the November meeting. Will carry discussion forward to the December meeting.
  - Link to evaluation training (NeoEd). Davina Diaz will provide information on how to access the portal independent from direct links through email.
- Bargaining:
  - Blueprinting will be used to track what is needed during the CBA bargaining in the summer
  - Gathering info may done through surveys, text messaging, blitzes, and AR representatives
  - Run a poll during department meeting to get an idea of where people are at with the upcoming bargain
- Gift Cards
  - Discussion delayed for January

## 7. Good of the Order: 6:30