

Rules and timelines for RUNNING FOR 2018 LOCAL OFFICE – SEATTLE EDUCATION ASSOCIATION

2/12/2018 RA – Nominations open for Candidates
 3/12/2018 RA – Nominations close at end of RA pm

- Candidates may request & receive list & labels* (see p.2)
- Officer candidates may make 3 min. speeches

3/17/2018–5pm: Deadline - Coordinated Campaign Material**
 3/19/2018–5:00 pm: Voting begins
 3/29/2018–5:00 pm: Voting closes
 4/2/18 Election verified, officiated by SEA Board, posted via SEA Office
 4/3/18 Posted on SEA Website

Candidate Statements: Each candidate has a right to submit a statement which will be distributed with the ballot. Approved candidate statements will be posted on the SEA and Voting website. This candidate statement is due at the time of the nomination form submission. Candidate statements must be reviewed by the Elections Committee and must not contain profanity or unfounded allegations. The maximum candidate statement length shall be as follows:

Maximum candidate statement length			
Position	# of words	Position	# of words
President	250	Cert Board of Directors	150
Vice President	200	Department President	200
Treasurer	200	Department V.P.	150
		Other Dept. Positions	100

The Chairperson reserves the right to eliminate words over the limits.

****Coordinated Campaign literature posting:** SEA provides an opportunity for publicity of one piece of campaign material per candidate that will be posted on the SEA website. The campaign flier will be reviewed by the Elections Committee and must:

- Be no larger than the equivalent of an 8 ½ x 11 one (1) page Word or .pdf document;
- Not contain profanity or unfounded allegations;
- Include the name(s) of candidate(s) and member(s) responsible for the content;
- The final approved version must be submitted electronically to SEAelectionscommittee@gmail.com; or Submitted; approved and corrected if necessary by the Elections Committee by March 17, 2018, 5:00 p.m. at the SEA Office.

Advice: Candidates may bring a hard copy to the March R.A. for approval and then submit any corrections electronically before 5 p.m. on March 17. Candidates may also send electronic fliers to the SEA elections committee email prior to the deadline to confirm approval or get requested changes from the committee. **Plan ahead.**

Campaign materials for this purpose will be posted on the SEA website prior to voting.

Voting is done through BallotPoint, an employee owned unionized firm whose services maintain a separation of voter information from the contents of individual votes in such a manner that precludes the association or any of its members from identifying a voter with the contents of their vote.

This document will be posted on the SEA website and is available upon request from SEA .

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Other Campaigning:

All campaign materials outside of the coordinated mailings are subject to the same content standards of no profanity and no unfounded allegations. Please abide by the guidelines. Any concerns are to be addressed to the SEA Elections Committee at SEAelectionscommittee@gmail.com.

*Candidates may request and be furnished at no charge, one set of building mailing labels; names and work phone numbers of current Association Representatives and a staff count of each worksite.

Duplication/Distribution of Campaign Materials: The cost of duplication/distribution of materials is the responsibility of the candidate(s).

Candidates may video or audio tape the speech they give at the March 12th R.A. for personal campaign use. SEA will not post the videos to any official website and will not be held responsible for the content of said videos.

Campaigning in Buildings does not preclude the use of U.S. Mail or hand-delivered materials to the building at a candidate's own expense.

Campaign materials shall bear the name of candidates and members responsible for it. Candidates may address the materials to the Association Representative with prior approval or a designated member at the worksite.

All campaigning for candidates or by candidates that takes place at worksites may only occur before or after the contractual day or during duty-free breaks/lunches. Both the campaigner and the receiver of materials must be on duty-free time. Candidates or their designees are permitted to post campaign materials at worksites in places designated for Association communications.

If candidates wish to ask for assistance of the Association Representatives in distributing campaign materials, they must make contact before mailing campaign materials.

Rep Assemblies: Campaign materials may be distributed to members as they enter or leave the R.A. Candidates may not distribute any campaign materials on the floor of the R.A. Campaign materials may not be posted in the R.A. meeting area.

The use of district e-mail for campaigning is prohibited. However, it may be used by the SEA Nominations and Elections Committee and ARs to send out reminders of the timeline, reminders to vote, rules and regulations, and where to access campaign materials.

Campaigning Don'ts: Candidates for any SEA office or departmental office may not use the SEA building or equipment for any campaign related duplication; meeting or work party. Do not campaign using district email.

SEA-generated membership computer lists that contain home address and personal e-mail addresses may not be used by candidates and/or his/her representatives for campaign purposes.

Sanctions: If any SEA member is alleged by the Chairperson to be violating campaign rules or timelines, he/she may be disqualified by the Board of Directors from the election process. A special session of the Board of Directors can be called to rule on the alleged violation. Review of complaints regarding campaign materials will be presented to the Board at the election certification.