

**SEATTLE ASSOCIATION OF
EDUCATIONAL OFFICE PROFESSIONALS**

TO: Applicants, Seattle Public School Graduating Seniors
Class of 2012

FROM: Marta Sanchez, Scholarship Chair
Chief Sealth High School (WA-018)

RE: SAEOP Scholarship Application Information

Enclosed is an application form for the annual Seattle Association of Educational Office Professionals (SAEOP) Scholarship. This year we are proud to continue the tradition of awarding a \$500 scholarship.

We are seeking all interested and qualified Seattle Public High School male or female graduating senior students (class of 2012) who wish to continue their education at a 2-year, 4-year college or vocational school. Please keep in mind throughout the application process that this is not a need-based scholarship.

The deadline for returning applications is Friday, March 30th, 2012. They should be sent to:

Marta Sanchez, Scholarship Chair
Chief Sealth High School
2600 S. W. Thistle Street
Seattle, WA 98126

Or through inter-district school mail at:

Marta Sanchez, Scholarship Chair
Chief Sealth High School
MS: WA-018

The winning scholarship recipient(s) will be expected to provide Ms. Sanchez with the school name to issue a check on behalf of the student to said institution. This information must be provided to Ms. Sanchez within 30 days of the recipient announcement. If the information is not received within 30 days the scholarship will be forfeited and granted to the next qualified candidate.

If you have any questions or need further clarification, please feel free to call Ms. Sanchez at 252-8552. Scholarship packets are also available online at www.saeop.org. Thank you.

SEATTLE ASSOCIATION OF
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SCHOLARSHIP APPLICATION FORM

Application must be typed to be considered (including this page)

1. Full Name _____
Last First Middle
2. Home Address _____

(please include full mailing address with city and zip code)
3. Home Telephone _____
4. Date of Birth _____ Male ___ Female ___
5. Name in order of preference the three post high school educational schools or institutions you would like to attend:

Name of Institution	Address
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____

Judging criteria:

Applicants will be judged on neatness, spelling, punctuation, grammar, clarity of thought, and completeness of application. Please remember this is not a need based scholarship.

Applications must be postmarked by Friday, March 30th, 2012. Late applications will not be considered.

Essay:

In an essay of 300 words, answer the following question:

Describe how your most meaningful achievement relates to your field of study and future goals.

Or:

What special attribute or accomplishment sets you apart from the other students and makes you a good candidate for this scholarship.

Use a separate sheet of paper and attach to application. Include the word count at the end of your essay.

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PRINCIPAL RECOMMENDATION FORM

Candidates' Name _____

Home Address _____

I recommend this student for the Seattle Educational Office Professional Scholarship on the basis of: (Please list attributes)

School activities:

Classroom work, attitude, etc.:

Student's character:

Student need:

Signature of Counselor/Dean

Date

Signature of Principal

Name and Address of High School

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FACULTY RECOMMENDATION FORM

Candidates' Name _____

Home Address _____

I recommend this student for the Seattle Educational Office Professional Scholarship on the basis of: (Please list attributes)

School activities:

Classroom work, attitude, etc.:

Student's character:

Student need:

Signature of Faculty

Date

Print Name

Name and Address of High School

SAEOP Scholarship Application Checklist

- Application Form
- Transcript
- Essay
- Principal Recommendation form or letter of recommendation
- Faculty Recommendation form or letter of recommendation

Application packet must be typed and postmarked by Friday, March 30th, 2012 to be considered.

Mail packet to:

Marta Sanchez, Scholarship Chair
Chief Sealth High School
2600 S. W. Thistle Street
Seattle, WA 98126

Or through inter-district school mail at:

Marta Sanchez, Scholarship Chair
Chief Sealth High School
MS: WA-018