



Observation Report Form

Teacher and Administrator Use Required
Revised as of November 5, 2010

EMPLOYEE NAME	SUBJECT/GRADE LEVEL	DATE AND TIME	EVALUATION
			<input type="checkbox"/> COMPREHENSIVE <input type="checkbox"/> GENERAL
Domain 1: Planning & Preparation			
1a: Demonstrating Knowledge of Content & Pedagogy		1d: Demonstrating Knowledge of Resources	
1b: Demonstrating Knowledge of Students		1e: Designing Coherent Instruction	
1c: Selecting Instructional Outcomes		1f: Designing Student Assessments	
Evidence & Comments			
Domain 2: Classroom Environment			
2a: Creating an Environment of Respect and Rapport		2d: Managing Student Behavior	
2b: Establishing a Culture for Learning		2e: Organizing Physical Space	
2c: Managing Classroom Procedures			
Evidence & Comments			
Domain 3: Instruction			
3a: Communicating with Students		3d: Using Assessment in Instruction	
3b: Using questioning and Discussion Techniques		3e: Demonstrating Flexibility and Responsiveness	
3c: Engaging Students in Learning			
Evidence & Comments			
Domain 4: Professional Responsibilities			
4a: Reflecting on Teaching		4d: Participating in a Professional Learning Community	
4b: Maintaining Accurate Records		4e: Growing and Developing Professionally	
4c: Communicating with Families		4f: Showing Professionalism	
Evidence & Comments			

Professional Growth & Evaluation

PRE-OBSERVATION CONFERENCE SUMMARY

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CLASSROOM OBSERVATION SUMMARY

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POST OBSERVATION CONFERENCE SUMMARY

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NOTE: Post observation conference is not required for employees on the PG&E General evaluation.

PRINCIPAL SUMMARY

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Next Steps

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EMPLOYEE ACKNOWLEDGEMENT & SIGNATURES

Evaluator Signature		Date	
Employee Signature		Date	

