

# Seattle Education Association Local Elections timeline, 2012 (Updated to include write-in information)

This election is to elect the following officers:

**Districtwide:**

SEA President, SEA Vice President, SEA Treasurer

**Certificated positions:**

SEA Grade Level Representatives: three (3) from high schools; two (2) from middle schools; one (1) from multi-grade; five (5) from elementary and one (1) from centrally dispatched) (all two-year terms)

**Paraprofessional Department positions:**

Parapro President, Vice President, Secretary, Treasurer

**SAEOP Department positions:**

SAEOP President, Vice President, Recording Secretary, Correspondence Secretary, Treasurer, Members-at-large (seven [7])

**SEA Substitute Dept. positions:**

President, Vice President, and Secretary-Treasurer

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**Monday, February 13, 2012** – Nominations open, nomination forms available at R.A., distributed to Association Reps, available online and from the SEA office.

**Monday, March 12, 2012** – Nominations close and candidates for SEA President, SEA Vice President and SEA Treasurer may address the Representative Assembly (limits for speeches are three minutes).

**Tuesday, March 13, 2012 at 11:59 p.m.** – deadline to submit electronic campaign materials intended for posting on the Campaign Materials site on the SEA website. Email to [seaelectionscommittee@gmail.com](mailto:seaelectionscommittee@gmail.com)

**Wednesday, March 14, 2012** – any objections to campaign material from the Elections Committee will be communicated to candidates for correction by **March 15, 2012.**

**Friday, March 16, 2012** – Campaign materials will be posted on the SEA website.

**Sunday, March 18, 2012 at 12:01 a.m.** Electronic balloting opens.

**Monday, March 19, Deadline to declare yourself as a write-in Candidate. Do the following:**

You must obtain a new ID number that members will use to vote for you, so you must arrange to link a number to your name (the system only recognizes numbers). The Elections Committee agreed to authorize write-in candidates using their phone number on the SPS Directory as their ID number – making it easy for members to look up the write-in candidate's number. Contact the Elections Committee so they can set your number up on the system. Call (206) 283-8443 x 119.

**Wednesday, March 28, 2012, 11:59 p.m.** – Electronic balloting closes.

**Thursday, March 29, 2012** – Vote authorization by Elections Committee beginning at 4:00 p.m.

**Thursday, March 29, 2012 evening** – posting of results via web and on the door of SEA.

If a candidate wishes to challenge the election results, he/she has 48 hours from this posting.

**Monday, April 2** – SEA Board certifies the Election.

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<sup>1</sup> Elected officers and representatives begin their positions the day after the last teacher day of the 2011-12 school year.

# SEA Local Elections rules of campaigning

## Use of SEA Facilities/Equipment/Data:

- ✦ Candidates for any SEA office or departmental office may not use the SEA building for any campaign related meeting or work party. Nor can he/she use SEA equipment for any campaign purpose.
- ✦ SEA membership computer lists may not be given to any candidate or his/her representative.
- ✦ Candidates may request and be furnished at no charge, one set of building mailing labels. They may request and be furnished the names and work phone numbers of current Association Representatives and a staff count of each worksite.

## Do's and Don'ts of Campaigning.

- ✦ The expense of duplication and distribution of campaign materials is the responsibility of the candidate(s). See timelines on the other side.
- ✦ Campaign materials must not contain profanity or unfounded allegations. The Elections Chair will review any complaints re: campaign material.
- ✦ The SEA office will post candidate campaign materials in a single coordinated campaign posting prior to opening balloting. (The nomination form also asks candidates to write a "Candidate Statement" that will appear on the voting website.)
- ✦ Candidates who wish to participate in this coordinated campaign posting must follow these requirements:
  - ✓ Materials shall bear the name of candidates and members responsible for it.
  - ✓ Campaign materials will be approved by the Elections Chair.
  - ✓ Revisions of campaign material are acceptable. Revisions must be done in a timely fashion to meet established guidelines. The revised material must be approved by the Elections Chair as above.
  - ✓ Please provide material in .pdf format. Web addresses may be included but not as a hyperlink. The maximum size of the campaign submission is the equivalent of one 8 ½ x 11" sheet of paper.
- ✦ All campaign materials are subject to the same content standards as found in this document.
- ✦ **Posting and Circulation of Campaign Materials at Representative Assemblies.**
  - ✓ Campaign materials may be distributed to members as they enter or leave the Representative Assembly.
  - ✓ Candidates may not distribute any campaign materials on the floor of the Representative Assembly.
  - ✓ Campaign materials may not be posted in the Representative Assembly meeting area.
- ✦ **Posting and Circulation of Campaign Materials at Worksites:**
  - ✓ SEA will provide a set of labels to Association Reps at their schools and a list of Association Reps and their phone numbers.
  - ✓ If candidates wish to ask for the assistance of the Association Representatives in distributing campaign materials, they must make contact before mailing campaign materials.
  - ✓ Candidates or their designees are permitted to post campaign materials at worksites in places designated for Association communications.
  - ✓ Candidates may address the materials to the Association Representative or a designated member at the worksite.
- ✦ **Sanctions:** If any SEA member is alleged by the Chairperson to be violating campaign rules or timelines, he/she may be disqualified by the Executive Board from the election process. A special session of the Board of Directors can be called to rule on the alleged violation. Review of complaints regarding campaign materials will be presented to the Board at the election certification.