



14. Standing Rules Elections Committee

14.A General Guidelines - Elections

14.A.1 The Chairperson of the Elections Committee shall prepare and distribute copies of the rules and regulations governing proper election procedures. These are to be distributed for each election and to all candidates at the time of their filling for office. Rules and regulations will be posted on the SEA website and available upon request at the SEA office and at the SEA Representative Assembly.

14.A.2 Use of SEA Building. Candidates for any SEA office or departmental office may not use the SEA building for any campaign related meeting or work party.

14.A.3 Use of SEA Equipment. Candidates for any office or departmental office may not use SEA equipment for any campaign purpose.

14.A.4 SEA membership computer lists may not be given to any candidate or his/her representative.

14.B Candidates' Statements

14.B.1 Each candidate has a right to submit a statement which will be distributed with the ballot. In the event of electronic elections, approved candidate statements will be posted on the appropriate website.

14.B.2 The maximum candidate statement length shall be as follows:

President 250 words
Vice President 200 words
Treasurer 200 words
Board of Directors 150 words
Department President 200 words
Department Vice President 150 words
Department Other 100 words

14.B.3 The Chairperson reserves the right to eliminate words over the limits described in 14.B.2.

14.C Campaigning

14.C.1 Any campaign material as described in 14.C.2.a and 14.C.2.b must be reviewed and approved by the Elections Committee. The campaign materials must not contain profanity or unfounded allegations. Review timelines will be established by the Elections Committee.

14.C.2 Duplication and Distribution of Campaign Materials: The expense of duplication and distribution of campaign materials is the responsibility of the candidate(s).

14.C.2.a For mail balloting SEA will be responsible for only one separate mailing with approved campaign materials. Materials for mailing can be no larger than 8.5in x 11in.

14.C.2.b For electronic balloting SEA will be responsible for posting approved campaign materials on the appropriate website. In this event there will not be a coordinated official mailing from SEA.

14.C.3 Official Distribution of Campaign Materials by Coordinated Mailing: Candidates may participate in a single coordinated campaign mailing in conjunction with an SEA Publication provided they meet the timelines established. Such materials shall bear the name of candidates and members responsible for it. The official coordinated mailing campaign materials will be stamped and approved by the Nominations and Elections Chair. This stamp indicates approval of the campaign material, but is not an endorsement of any candidate.

14.C.3.a Submission of Revision. The candidate has the right to revise campaign materials for the official campaign literature mailing if it is done in a timely fashion to meet established guidelines. The same review procedure will be used as noted in 14.C.3 above.

14.D Other Campaigning Rules

14.D.1_Campaigning in Buildings: The rule does not preclude the use of U.S. Mail or hand-delivered materials to the building at a candidate's own expense. Candidates may request and be furnished at no charge, one set of building mailing labels. They may request and be furnished the names and work phone numbers of current Association Representatives and a staff count of each worksite. Such materials shall bear the name of candidates and members responsible for it. Candidates may address the materials to the Association Representative or a designated member at the worksite. Candidates or their designees are permitted to post campaign materials at worksites in places designated for Association communications. If candidates wish to ask for assistance of the Association Representatives in distributing campaign materials, they must make contact before

mailing campaign materials. In the event of a building vote, candidates or their designees may not circulate or post any campaign materials at the voting locations during the time the polls are open.

14.D.2 Campaigning at Representative Assemblies: Campaign materials may be distributed to members as they enter or leave the Representative Assembly. Candidates may not distribute any campaign materials on the floor of the Representative Assembly. Campaign materials may not be posted in the Representative Assembly meeting area.

14.D.3 All campaign materials outside of the coordinated mailings are subject to the same content standards as delineated in section 14.C.1 .

14.E Sanctions: If any SEA member is alleged by the Chairperson to be violating campaign rules or timelines, he/she may be disqualified by the Board of Directors from the election process. A special session of the Board of Directors can be called to rule on the alleged violation. Review of complaints regarding campaign materials will be presented to the Board at the election certification.

14.F Ballot Security: SEA shall ensure ballot integrity and secrecy by providing adequate safeguards and controls.

14.F.1 If paper ballots are used:

14.F.1.a they shall be returned (mailed or returned in person) to an independent third party or independent auditor for safekeeping prior to counting.

14.F.1.b the independent third party or independent auditor shall maintain an accounting of ballots and will send ballots to WEA for counting.

14.F.2 In elections conducted by remote access/electronic voting:

14.F.2.a the provider of such services shall show evidence that sufficient safeguards and controls are in place to ensure the integrity of the election process and the authenticity of votes cast.

14.F.2.b the provider of such services shall maintain a separation of voter information from the contents of individual votes in such a manner that precludes the association or any of its members from identifying a voter with the contents of their vote.